

Grace Christian Church Buderim

Creche Assistant Role Description



Direct Report - You are directly responsible to the Creche Leader at Grace Christian Church Buderim.

Responsibilities

As a Creche Assistant, you are responsible for:

- Arriving early to assist in the set up of the Creche room with books, toys etc which are relevant for Creche aged children.
- Effective supervision and care of the children, including taking the child back to their parent for toileting or nappy changes.
- Adherence to Grace Christian Church Buderim's policies and procedures, including our Code of Conduct.
- Ensuring that you are caring for the children in an appropriate manner consistent with Safe Church Policies and Procedures.
- Participation as one of a team for the Creche.
- Providing appropriate feedback to your Direct Report.

Other expectations

It is also expected that you will:

- Be growing as a disciple of Jesus Christ.
- Be a member and regularly attending Grace Christian Church Buderim.
- Pray for the children in creche.
- Encourage and care for the children in your care.
- Participate in all training required for your role.

Safety Requirements

In order to develop and maintain a safe environment, you must:

- Supply to the church a current Working with Children Check approval (Qld Blue Card).
- Maintain current Safe Church training.
- Supervise children in a location from which it is possible to be observed by at least one other person in a position of authority.
- Return a child to the care of their parent/guardian in the event of suspected health concern, physical or emotional distress.
- Under all circumstances, avoid being alone with a child.
- Report damaged property or equipment or other issues that pose a risk to children and teachers or others.

I have read, and agree to abide by, this Role Description.

Name: _____

Signed: _____ Date: ____/____/____